

**CITY OF MILPITAS
POLICY AND APPLICATION FORM
FOR FLAG CEREMONY**

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The City desires to encourage respect and reverence for the flags of the United States of America, the State of California, and the City of Milpitas. For this purpose, flag poles have been erected in the City to allow display of these flags as symbols of the precepts enunciated in the Constitutions of the United States and the State of California.

This application form has been adopted to provide for the orderly conduct of flag ceremonies in the City of Milpitas. For this purpose, two ceremonial flag poles have been erected at the Higuera Adobe. The two poles at Adobe Park are to remain vacant and will be used only for flag ceremonies. One pole will be for the United States Flag and the other pole for the flag of other nations. Your organization's flag may not be larger than the United States flag. Both flags must be removed at the end of the ceremony.

This application should be submitted no later than thirty, (30), days prior to the requested ceremony date to the City Manager's office. No group shall have more than one flag ceremony per calendar year. All ceremonies should be conducted in accordance with applicable provisions of the United States Code and the California Government Code related to proper display of flags. Copies of these code sections are available in the City Clerk's office, 455 E. Calaveras Blvd., Milpitas, California, from 8:00 a.m. to 5:00 p.m., Monday through Friday.

Date of Request: JAN 25th, 2003 Time of Request: 10:30 AM - 12:30 PM
Name of Requesting Agency: BOY SCOUTS OF AMERICA - TROOP 101
Address: 2018 SKYLINE DR.
City: MILPITAS State: CA Zip Code: 95035
Contact Person: CHAU PHAM
Business Phone: 408-743-4147 Home Phone: 408-946-1605

Proposed Activity, (Please specify the flag to be flown, date of ceremony and estimated duration):

IT IS REQUESTED TO RAISE THE U.S. FLAG & VIETNAM FLAG ON
THE DATE, IN THE EVENT OF VIETNAMESE NEW YEAR. THE FLAGS
WILL BE REMOVED AT THE END OF CEREMONY (12:30 PM
ON THE SAME DATE). OUR TROOP WILL PROVIDE BOTH
FLAGS. PLEASE CONTACT IF INSPECTION OF FLAGS IS REQUIRED.

We agree to conduct ourselves in a manner which encourages respect of the flag of the United States of America. In addition, it is understood that the requesting organization will be responsible for providing any special equipment, including the flag to be flown. The United States flag may be obtained from the City Clerk's office from 8:00 a.m. to 5:00 p.m., Monday through Friday. A written request must accompany your request to insure that the flag is being released to the authorized individual or group. The United States flag must be returned to the City Clerk's office the next business day after the ceremony between 8:00 a.m. to 5:00 p.m. You should contact the City Clerk's office at 942-2319 if you need additional information or assistance.

Chau Lyre Pham
Signature of Applicant

01-03-03
Date

FOR OFFICE USE ONLY:

APPROVED:

MAYOR

ORIGINAL - CITY CLERK
COPY - APPLICANT

CITY OF MILPITAS
INFORMATION DESK

JAN 03 2003

RECEIVED